



NEC SV8100 & SV9100 RECORD GREETING FOR AUTOMATED ATTENDANT

1. From manager's phone, press message or VMsg button on phone
2. Dial 72
3. Dial 4
4. Dial Greeting #

001 = Day Greeting

002 = Night Greeting

003 = Override Greeting 3

004 = Override Greeting 4

...

...

030 = Override Greeting 30

- Dial 5 to Listen to Greeting
- Dial 7 to Record Greeting (1 second of silence at start/stop)
- Press # to stop recording
- Dial 5 to Listen to Greeting
- If not satisfied with greeting, Dial 7 to re-record greeting
- If satisfied with greeting, hang-up.

TO SWITCH AUTOMATED ATTENDANT TO ALTERNATE GREETING, OR BACK TO NORMAL GREETING

1. From manager's phone, press message or VMsg button on phone
2. Dial 72
3. Dial 6
4. Dial 1 (Answer Table in 47-11, TSM always sets table 1)
Note: Will tell you if override is on [Alt greeting is on], or off [Normal greeting is on].
5. Dial 6 to change (If on, 6 will turn off, if off, 6 will turn on)
6. Dial 2 to change Override Greeting set above (003 – 030)
7. Hang-up